

**Andrew Pruitt**  
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### Highlights of Qualifications

- Experience with leading and guiding Marines towards mission accomplishments
- All Japan Salesman Rookie of the Year 2005
- Received formal instruction and possess license to load all aircraft used by USAF
- Bilingual-fluent in both English and Japanese
- Able to make difficult decision in stressful situations

### Experience

- 06/04-07/06 **Independent Sales Representative** Overseas Military Sales Organization
- Planned own daily schedule.
  - Maintained a customer base and relations.
  - Created interest in products and sales program offered.
  - Maintained up to date knowledge of 6 different vehicle manufacturers and hundreds of different trim levels and styles.
  - Requested and analyzed credit reports.
  - Advised and convinced customers to secure financing/loan options with my company.
  - Analyzed loan contracts for errors and correctness.
  - Presented financing/loan contracts to customers for signing.
  - Direct liaison between customer and factory.
  - Coordinated with both customer and factory regarding on-time delivery of customer's custom ordered vehicle with correct location of delivering dealership.
  - Maintained contact with customers on a weekly/monthly basis about vehicle status.
  - Updated customer's account with current applicable discounts/rebates and vehicle price.
- 05/00-05/04 **Embarkation and Combat Service Support Specialist** U.S. Marine Corps
- Updated the MAGTF II (Marine Air Ground Task Force) Deployment Support System (MDSS II) that maintained accountability of deployable equipment.
  - Ensured unit was fully ready for any type of deployment at anytime.
  - Gave monthly classes and quarterly inspections to subordinate squadrons and unit's work sections to ensure readiness for deployment.
  - Typed and presented reports to supervisor and Commanding Officer on current embark status, along with current deployments and exercises utilizing the Microsoft PowerPoint program.
  - Utilized emailing capabilities to relay information to participating units on planned deployment dates, times, and locations.
  - Packaged and shipped hazardous materials via any transportation, including train, truck, ship, or airplane.
  - Planned and loaded aircraft used by the United States military.

- Maintained an accurate file of MDSS II reports and inspections on a monthly basis.
- Taught embarkation readiness and hazardous materials awareness classes to an average of 30 marines monthly.
- Monitored and assisted the embarkation of 6 subordinate squadrons, and provided logistical support to those squadrons during their deployments.
- Interpreted drawings and specifications on ship and aircraft loading steps and procedures.
- Supervised loading of cargo to ensure completeness of load and even distribution of weight on ships and aircraft.
- Recorded baggage weights and number of passengers on aircraft and relayed data to flight destination using Microsoft Excel.
- Received and answered routine telephone inquiries.
- Assembled cargo according to destination.
- Prepared manifest to accompany shipment.
- Maintained statistical reports of passenger and equipment movements on previous deployments.
- Completed after action reports on participated deployments.
- Notified shippers of delays in departure of shipment.
- Unloaded inbound freight and notified unit's on arrival of shipments and arranged for delivery to unit's headquarters.

### **Education and Training**

<b>East Carolina University</b>	Bachelor's of Science in Industrial Distribution and Logistics with a minor in Business Administration Graduation date May 2009
<b>U.S. Marine Corps</b>	Transportation of Hazardous Materials, (A-822-0012), 22 Jun 2001, DOD AMC Airlift Load Planners School, (6150302), 11 Oct 2002, DOD