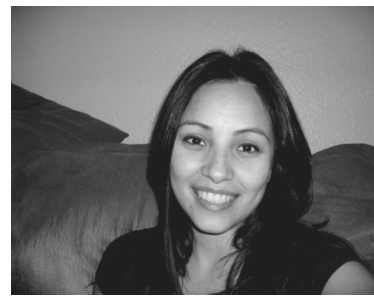


Ruby Medrano

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OBJECTIVE

To obtain a position that provides a platform of personal growth, so I can further my experience in the supply chain environment.

EDUCATION

B.B.A. in Supply Chain Management May 2010
University of Houston – Downtown (UHD) Houston, TX
GPA: 3.09; Worked full-time while attending college
Related courses: Quality Management, Purchasing, Logistics

High School Diploma May 2005
Wilmer T. Hall High School Houston, TX
GPA: 3.4; Graduated Valedictorian

ACADEMIC PROJECT

Team Member Fall 2009
Quality Management – UHD Houston, TX
• Observed daily operations of Pizza Milano, interviewed customers, and identified service quality constraints.

LEADERSHIP

V.P. of Trips Spring 2010
Student Supply Chain Management Association – UHD Houston, TX
• Organized local distribution trips for members to experience supply chain processes.

SKILLS

Supply Chain Management: Strategy and negotiation, inventory planning
Computer: MS Excel, Word, PowerPoint, Project
Communication: presentation, customer service, orientation

ADDITIONAL EXPERIENCE

Office Associate/Jewelry Coordinator May 2009 - present
Sears Holdings Corporation Houston, TX
• Provide jewelry customers with excellent service resulting in routine purchases.
• Coordinate four departments in weekly planned layouts making the store more organized.

Cashier Sep 2006 – Dec 2007
Wal-Mart Houston, TX
• Processed customer transactions pertinently reducing customer wait time.

Sales Representative Mar 2006 – Sep 2006
Old Navy Houston, TX
• Achieved high volumes of credit card applications in which additional store profit was generated.

Shift – Leader Jun 2004 – Jan 2005
Jack in the Box Houston, TX
• Supervised staff and assisted in store operations resulting in fast and efficient customer orders.