






**Compliance & International Trade Committee (CITC)**  
 Meeting Report for Meeting of September 12<sup>th</sup>, 2007 at 4:00pm EST

**Attendees: Robin Nicoloff, Pat Goodwin, Mel Schwechter, Bruce Gerig, Melanie Pizzey, Greg Peebles, Sandra St. John, Nancy Auletta, Janet Wallett, Alison Harris**

| MEETING REPORT |  |                    |               |               |
|----------------|--|--------------------|---------------|---------------|
|                | <b>Actions/Decisions and important issues</b><br><b>New Items in Blue</b>  | <b>Responsible</b> | <b>D Date</b> | <b>C Date</b> |
| 1.             | <p><u>New Items of discussion –</u></p> <p><u>CTPAT</u> - As we all begin to become validated, what tools are available to maintain the program requirements? We shared that some organizations have a security/risk management team who will fill this role. Other organizations plan to use a third party logistics firm to assist with this role.</p> <p><u>Welcome</u> Lisa Garland (Mouser) as Co-Chair Person of the committee.<br/> <u>Welcome</u> Janet Wallett of FCI Connect to the committee. We look forward to seeing you at Update.</p> <p><u>Web orders</u> – One member found that with web orders, some customer have found ways around compliance screening and license requirements. For example, if a customer in Russia wants to place an order they can use a Russia postal code and a Canadian country code and most of our license determination tools would allow export. The small parcel transportation providers use postal code to route shipments and if the country code error on the commercial invoice is not caught as a red flag the order will deliver to Russia. This is something we should all be aware and advise the team members in our organizations who manage web orders.</p> <p><u>BIS Update</u> – Not all members have been lucky enough to make the BIS conference list. Those of us who are attending would like to hold a meeting in conjunction with the conference. Mel Schwechter of LeBoeuf, Lamb, Greene and MacRae LLP has offered his office as a place to meet. Lisa Garland and Alison Harris will be discussing the details with Mel. Tentatively we think Thursday, Nov 1<sup>st</sup> would be the best date. The objective will be (of course to meet and greet) and discuss some take aways from the conference. I will be requesting one person to volunteer to put the book together this year for those who did not get selected. I did it last year.....so who can do it this year? More to come on this subject.</p> <p><u>Website</u> – What tools can we post to the internet. We need to find out from Barney what level of data can be shared.</p> |                    |               |               |

**Meeting Report**

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|--|---|---|-------------|--------|
| 2.   |  <p>Statement of<br/>Insurance DRAFT v..</p> <p>The SOA has been approved and Barney will publish the finalized version on our NEDA CITC website. Great job to all who participated in getting this standardized SOA project completed.</p>  |   |             |        |
| 3.   |  <p>NEDA MEMBERSHIP<br/>SURVEY - Modif...</p> <p>As a reminder and for those of you who are new.... The attached survey is the first step in helping us write the white paper on suggested method of sharing MFG data such as Export Classification, COO, Package and weight data. The survey is going to be sent out for comment to all NEDA members. This was approved on today's call and the push to the members will begin shortly.</p> | <b>Alison and Barney to gather distribution list.</b> | October 2nd |        |
|  |   |   |             |        |